Marquette Virtual Computer Lab – Installation and Access
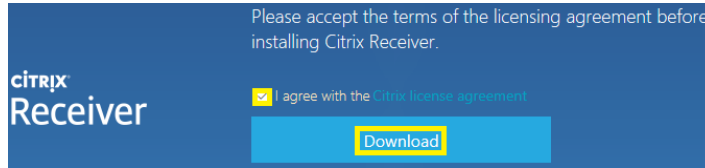
Install

1. On your computer, open Microsoft Edge and go to https://vlab.mu.edu
2. Enter your eMarq user name and password into the corresponding fields to log into the virtual lab
3. After logging in, you will be prompted to install the Citrix Receiver, check the box next to **I agree with the Citrix license agreement**, then click **Download**

4. At the bottom of browser window, you will see a prompt to run or save **CitrixReceiverWeb.exe**, click **Run.**


5. If you receive a User Account Control popup window, click **Yes** to continue.
6. On the **Welcome to Citrix Receiver** window, click **Start**
7. For the **License Agreement** window, check the box next to **I accept the license agreement**, then click **Next**
8. On the **Enable Single Sign-on** window, click **Next**
9. On the next window, click "**No, Thanks.**", then click **Install**
10. On the **Add Account** window, type **vlab.mu.edu**, then click **Add**

11. You will be prompted *twice* for a User name and Password. Enter your eMarq credentials **on both windows** and click **Log On**
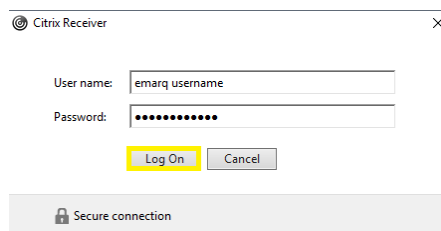
Access

12. Click the **Apps** button on the top of the browser window to view all vLab applications available to you
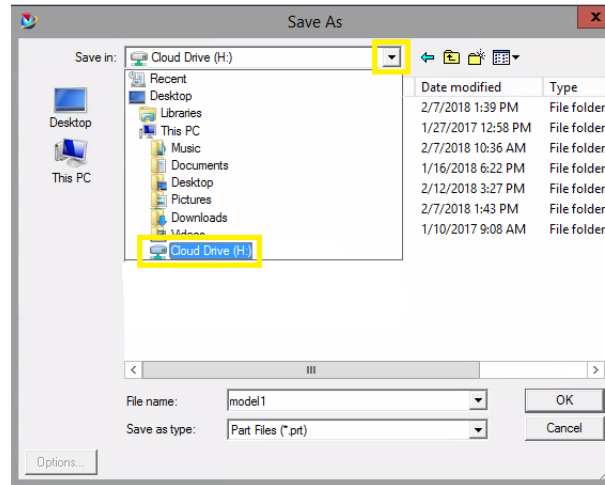

Please report any problems while using the Virtual Lab to coetech@marquette.edu

Marquette Virtual Computer Lab – Cloud Drive, OneDrive, and D2L

Cloud Drive

- While working in the vLab, you will be saving all work to the **Cloud Drive**; this will show up as **H:** when performing a **File > Save as** action and clicking the dropdown menu

- The Cloud Drive provides fast and reliable file access for CAD applications running in vLab
- To view files you've saved to the Cloud Drive, open the Citrix Receiver application and click on **Cloud Drive**

Cloud Drive   Details

- o This will open a Windows Explorer window on the vLab server
 - Please note you **will not** be able to drag and drop into this window from your computer
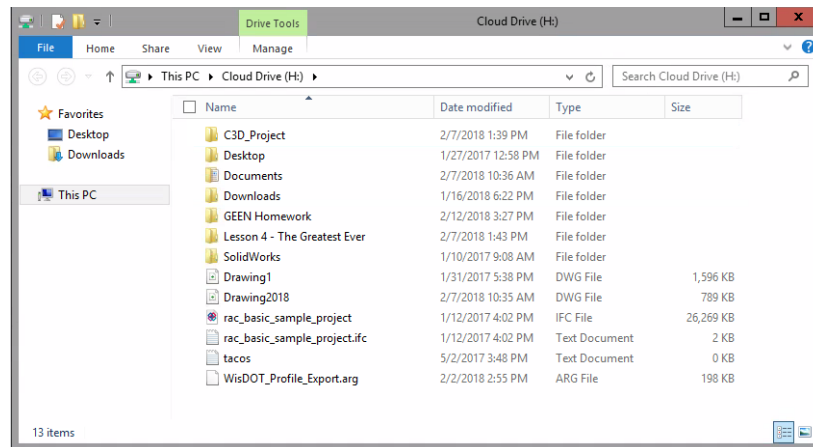
OneDrive

- OneDrive is available on the vLab through the Citrix Receiver application
- To access OneDrive, log in to vLab and select **OneDrive**


OneDrive   Details

- A web browser window will open prompting you to log into your Marquette University Microsoft Office 365 account
  - Log in using your Marquette email address and password to continue
- To download a file, select the three vertical dots after the file name, then click **Download**
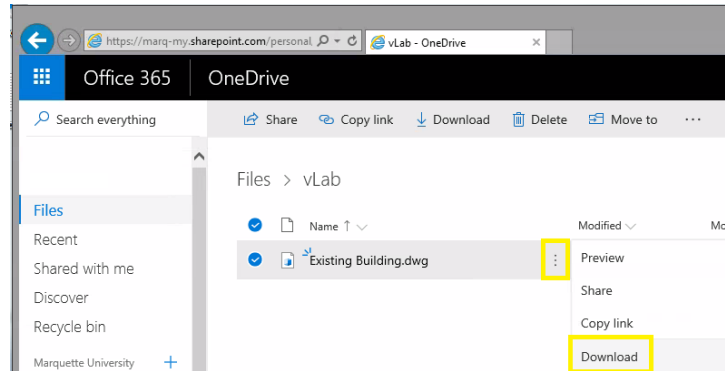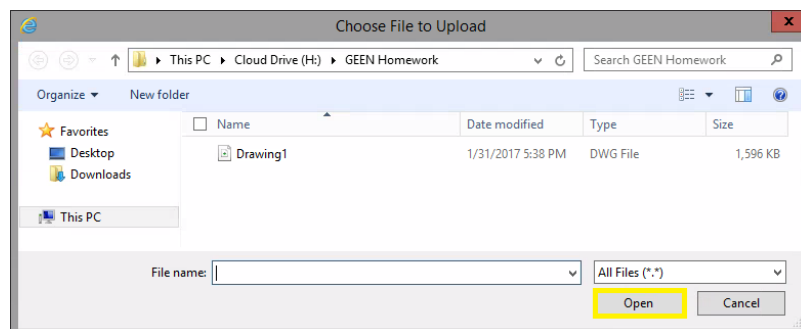

- At the bottom of the browser window, select the down arrow next to **Save,** then select **Save as**
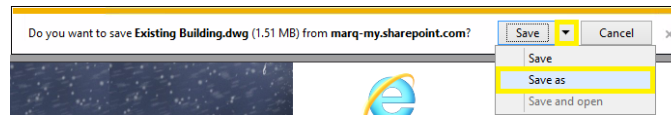
- This will default to your **Cloud Drive**, H:\, you can save your file(s) here
- To upload a file to OneDrive from vLab, click **Upload**
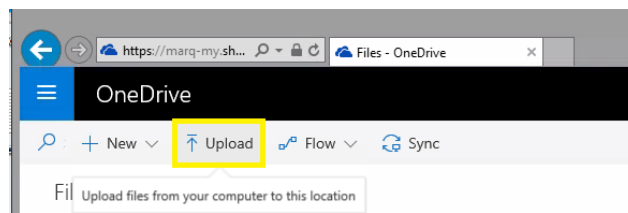
- This will open a **Choose File to Upload** window, navigate to your file, then select **Open** in the bottom right

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D2L

- Direct access to D2L is available in the vLab, just select **D2L** in the Citrix Receiver application to launch a web browser window

D2L   Details

- Log in is still your eMarq username and password
- Upload and download access is limited to the **Cloud Drive** (H:\)

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