Marquette Virtual Computer Lab – Installation and Access

Install

- 1. On your computer, open Microsoft Edge and go to https://vlab.mu.edu
- 2. Enter your eMarq user name and password into the corresponding fields to log into the virtual lab
- 3. After logging in, you will be prompted to install the Citrix Receiver, check the box next to I agree with the Citrix license agreement, then click Download

^{citrix} Receiver	Please accept the terms of the licensing agreement before installing Citrix Receiver.
	I agree with the Citrix license agreement
	Download

4. At the bottom of browser window, you will see a prompt to run or save **CitrixReceiverWeb.exe**, click **Run**.

What do you want to do with CitrixReceiverWeb.exe (41.4 MB)? From: downloadplugins.citrix.com	Run	Save	Cancel	×

- 5. If you receive a User Account Control popup window, click Yes to continue.
- 6. On the Welcome to Citrix Receiver window, click Start
- 7. For the License Agreement window, check the box next to I accept the license agreement, then click Next
- 8. On the Enable Single Sign-on window, click Next
- 9. On the next window, click "No, Thanks.", then click Install
- 10. On the Add Account window, type vlab.mu.edu, then click Add

Add Account

Enter your v by your IT d	work email or <u>server address</u> provided lepartment:
vlab.mu.edu	

11. You will be prompted *twice* for a User name and Password. Enter your eMarq credentials **on both windows** and click **Log On**

Oitrix Receiver		×
User name:	emarq username	
Password:	•••••	
	Log On Cancel	
Secure co	nnection	

Access

12. Click the **Apps** button on the top of the browser window to view all vLab applications available to you

Marquette University VIRTUAL LAB FAVORITES	APPS	
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Please report any problems while using the Virtual Lab to coetech@marquette.edu

Marquette Virtual Computer Lab – Cloud Drive, OneDrive, and D2L

Cloud Drive

• While working in the vLab, you will be saving all work to the **Cloud Drive**; this will show up as **H**:\ when performing a **File > Save as** action and clicking the dropdown menu

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- The Cloud Drive provides fast and reliable file access for CAD applications running in vLab
- To view files you've saved to the Cloud Drive, open the Citrix Receiver application and click on Cloud Drive



- This will open a Windows Explorer window on the vLab server
 - Please note you will not be able to drag and drop into this window from your computer

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OneDrive

- OneDrive is available on the vLab through the Citrix Receiver application
- To access OneDrive, log in to vLab and select OneDrive



 A web browser window will open prompting you to log into your Marquette University Microsoft Office 365 account

Details

- Log in using your Marquette email address and password to continue
- To download a file, select the three vertical dots after the file name, then click **Download**



o At the bottom of the browser window, select the down arrow next to Save, then select Save as



- This will default to your **Cloud Drive**, H:\, you can save your file(s) here
- To upload a file to OneDrive from vLab, click **Upload**



• This will open a **Choose File to Upload** window, navigate to your file, then select **Open** in the bottom right

Choose File to Upload					
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D2L

• Direct access to D2L is available in the vLab, just select **D2L** in the Citrix Receiver application to launch a web browser window



Details

- Log in is still your eMarq username and password
- Upload and download access is limited to the Cloud Drive (H:\)

Please report any problems while using the Virtual Lab to <u>coetech@marquette.edu</u>